

VTC is committed to the well-being and safeguarding of all its members and associates. Please always adhere to this policy. VTC's welfare officer is Steve Jones. Steve can be contacted via the club email address [victoriatennisstreet@gmail.com](mailto:victoriatennisstreet@gmail.com). Please report all allegations of abuse or poor practice to him.

### **Court Rules (applies to all categories of player)**

1. Courts are open between 8am & 10pm all year. (from 7.30 am 1<sup>st</sup> April to 30<sup>th</sup> September).
2. Club play sessions are shown on Clubspark's booking section & have priority at those times. No singles to be played when others are waiting.
3. The Club's Committee operates Interclub matches & coaching sessions and reserves courts for these via Clubspark's Booking page. At least one court will always be kept free for social play.
4. Players must wear tennis shoes & suitable attire avoiding wearing garments which might offend others.
5. No glasswear or crockery allowed on court at any time & no materials of any kind to be left after play.
6. Club Teams have court priority in order of team seniority.
7. Play within the rules & etiquette of tennis, encouraging others to also do so & respect & do not publicly challenge, officials and their decisions. (See LTA guidelines if necessary).
8. Fees for training, events & membership to be paid promptly or as directed by the coach.
9. The Astro Turf courts must be swept at the end of each play session using the brushes on court.

### **General Behaviour (all members, parents/guardians, observers and all club associates)**

10. Do not abuse, harm, neglect, harass or discriminate against anyone, regardless of age, gender, ability, race, cultural background, religious beliefs or sexual identity. Value everyone's worth & dignity.
11. Avoid any form of rough or dangerous behaviour or the use of bad or inappropriate language.
12. Prioritise the well-being of children and adults at risk & show concern for anyone injured or sick.
13. Ensure social media is only used positively & appropriately, obtaining consent before taking photos & videos.
14. Do not make physical contact with children or adults unless necessary as part of an emergency or congratulatory (e.g. handshake / high five).
15. Refrain from smoking & consuming alcohol during club activities or coaching sessions.
16. Refrain from transporting or being alone with children or adults at risk, unless required as part of a club activity (e.g. away match), when if possible another adult should be in the vehicle.
17. Do not have a relationship with anyone under 18.
18. You cannot harm or besmirch the reputation, good name or good standing of the club, its officers or any of its members, either in person or on any form of social media.

### **Special points re Children & their Parent(s) or Guardian(s)**

19. Ensure all conduct above is followed & behave, respect and listen to the coach & club officials.
20. Take care of your equipment and club property.
21. Talk to the club Welfare Officer about any concerns or worries they have about themselves or others.
22. Encourage children to participate for their enjoyment, do not force them, focusing on effort & performance rather than winning or losing.
23. Avoid ridicule or shouting at (or by) a child or their opponent(s) for making a mistake or losing.
24. Children must play according to the rules, settling disagreements without hostility or verbal or physical violence, remembering that children learn best by example.
25. Respect club official's decisions, ensuring children do likewise, avoiding interfering with a game.
26. Show appreciation for volunteer coaches, officials and administrators. Without them, children could not participate.

### **Our Neighbours**

27. The club has a responsibility to care for our neighbours, some of whom have houses close to the courts
28. Please ensure noise is kept to a minimum and avoid any language that may be considered offensive
29. If you are challenged, avoid discussion and report any issues to [Victoriatennisstreet@gmail.com](mailto:Victoriatennisstreet@gmail.com)

### **GDPR Policy** (*General Data Protection Regulations*)

30. VTC holds personal data in the form of **name, address, phone number, email address and date of Birth** of each active member. This is necessary solely for the purposes of communicating to and from members regarding club activities and for contact in the case of emergency or safety related issues.
31. VTC does not control or hold information that may be used by Victoria Social Club.
32. When joining VTC, the member consents to their data being used for the purposes stated above.

### **PLEASE NOTE:**

**The Club reserve the right to suspend or cancel membership for breach of the Club's code of conduct.**

### **Further information at**

**<https://www.lta.org.uk/about-us/what-we-do/governance-and-structure/rules-regulations/#>**

Date: 11<sup>th</sup> July 2023  
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